

**Lt. Governor's Secretariat**  
**Raj Niwas : Delhi.**

**Manual – 5**

[Section 4(1)(b)(v)]

**The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.**

As already specified under manual (1), the Lieutenant Governor Secretariat functions within the statutory four walls of the Constitution of India, the Government of National Capital Territory of Delhi Act, 1991; and the rules framed therein. The Lieutenant Governor acts as Administrator or Government in the context of various acts / rules applicable in the NCT of Delhi.

Lt. Governor's Secretariat is not the custodian of any record of any department of Govt. of NCT of Delhi, Delhi Police and Delhi Development Authority except the matters pertaining to its internal administration and budgetary provisions.